

Dependent Verification Worksheet 2016-17

Office of Financial Aid & Scholarships

205 Admin Bldg ♦ Martin, TN 38238 ♦ Phone: 731-881-7040 ♦ Fax: 731-881-7036 ♦ faquestions@utm.edu

Your application was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must ask you to confirm this information. To verify that you provided correct information the Office of Financial Aid & Scholarships at UT Martin will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and required documents to the Office of Financial Aid & Scholarships. UT Martin may ask for additional information. If you have questions about verification, contact the Office of Financial Aid & Scholarships as soon as possible so that your financial aid will not be delayed.

A. Dependent Student's Information

Student's Last Name	First Name	Date of Birth	UTM Student ID #							
		/ /19								
Home Phone: () -		Cell Phone: () -								
Street Address:							Apt #:			
City :		State:			Zip Code:					

B. Dependent Student's Family Information

List below the people in your parent(s)' household. Include **yourself** :

- Your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the other children would be required to provide parental information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

Include the name of the college for any household member, except a parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017.

Full Name	Age	Relationship	College	Will be enrolled at least half-time? (yes or no)
		Self	University of Tennessee, Martin	

C. Tax Forms and Income Information *****This section must be completed by Student and Parent(s)*****

STUDENT Income Information ONLY CHECK ONE BOX

Tax Filers Only

- Check here if you used the IRS Data Retrieval Tool in the FAFSA
- Check here if you did not use the IRS Data Retrieval Tool (*If you did not, then you must submit a tax return transcript. You may request it from the IRS at 800-908-9946 or www.irs.gov*)

Non Tax Filers Only

- Check here if you were **UNEMPLOYED** for the **entire** year of 2015 and **will not file** a tax return.
- Check here if you **were employed** in 2015, but **will not file** and are **not required to file** a US Income Tax Return (Please list employer(s) and any income earned in 2015 and **attach your W2 form(s) or 1099(s) below.**

Employer	Amount of Earnings \$	W2/1099 <input type="checkbox"/> Attached
Employer	Amount of Earnings \$	W2/1099 <input type="checkbox"/> Attached

PARENT Income Information ONLY CHECK ONE BOX

Tax Filers Only

- Check here if you used the IRS Data Retrieval Tool in the FAFSA
- Check here if you did not use the IRS Data Retrieval Tool (*If you did not, then you must submit a tax return transcript. You may request it from the IRS at 800-908-9946 or www.irs.gov*)

Non Tax Filers Only

- Check here if you were **UNEMPLOYED** for the **entire** year of 2015 and **will not file** a tax return.
- Check here if you **were employed** in 2015, but **will not file** and are **not required to file** a US Income Tax Return (Please list employer(s) and any income earned in 2015 and **attach your W2 form(s) or 1099(s) below.**

Employer	Amount of Earnings \$	W2/1099 <input type="checkbox"/> Attached
Employer	Amount of Earnings \$	W2/1099 <input type="checkbox"/> Attached

D. Asset Information

TERMS TO KNOW

Net worth means current value minus debt. If net worth is negative, enter zero.

Investments include real estate (do **not** include the home you live in), rental property, trust funds, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, Coverdell savings accounts, college savings plans, installment and land sale contracts (including mortgages held), commodities, etc.

Investment debt means only those debts that are related to the investments.

Investment farm includes any farm that you do not live on and operate.

Business Do **not** include value of a small business that you (your spouse and/or your parents) own and control and that has 100 or fewer full-time or full-time equivalent employees.

Business and/or investment farm value includes the market value of land, buildings, machinery, equipment, and inventory, etc.

Business and/or investment farm debt means only those debts for which the business or investment farm was used as collateral.

STUDENT Asset Information		PARENT Asset Information	
How much Cash/Savings/Checking do you currently have?	\$ _____	How much Cash/Savings/Checking do you currently have?	\$ _____
Net Worth of Investments (See definition above)	\$ _____	Net Worth of Investments (See definition above)	\$ _____
Net Worth of Business and/or Farm (See definition above)	\$ _____	Net Worth of Business and/or Farm (See definition above)	\$ _____

E. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported is complete and correct. **The student and one parent must sign and date.**

Student's Signature

Date

Parent's Signature

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

IMPORTANT NOTES:

- Do not leave any blanks. If the answer is "0" please mark it as such.
- Retain copies of all documents submitted for your records.
- Financial Aid award amounts cannot be determined until this Verification has been completed; therefore, timely receipt of your documents is required.
- Please allow 2-3 weeks processing time.
- If we need more information than what has been provided, we will contact you.